

ODS Board Meeting- March 7, 2017.

Attendees: Pamela DeVore, Diane Smith, Pamela Rhodes, Kay Kamish, Laura Custer, Michelle Beckes, Tamera Mayo, Robin Grain, Diane Smith **Absent:** Roberta Clark

- I. Quorum determined and meeting brought to order at 6:pm by Pam DeVore.
- II. President's welcome:
 - a. Asked members to review the agenda and announce any conflicts of interest. None reported.
- III. Secretary report:
 - a. Minutes from four previous meetings have been Robin G motioned, Kay seconded, motion passes.
 - b. Minutes are now caught up for all meetings!
- IV. Treasurer's report:
 - a. 1099s have gone out with help from Marta.
 - b. Insurance has been paid. (Liability for events, Directors and Officers, trailer, and taking judges/clinicians to and from the airport).
 - c. Embroidery charge from AGM is still outstanding, but will be taken care of. (Fixing award mix-ups from year-end awards. Michelle moves to accept as written, Kay seconded. Ayes have it.
- V. Membership and Directory:
 - a. Christina wants to send a letter to each member "This is what I received..." and give them a chance to clarify any mistakes or new information.
 - b. Discussion about pros and cons: decided it would be nice to have a confirmation that a membership has been received and a chance to correct any errors would be beneficial.
 - c. As new members join, they will also get a confirmation letter.
 - d. "Information change only" forms will be acknowledged. These corrections will help to prevent issues such as members thinking they were acknowledged as members when they start showing and then when it comes time to tabulate year end awards there will be discrepancies, hopefully avoided by this new process.
 - e. Diane mentioned that we do not have a plan to raise the money that is in our fundraising line item, and we are already adding money to our office supplies expense budget, that we did not budget for.
 - f. Tamera mentioned that last year the budget for office supplies was bumped up for purchasing checks, so she feels the current \$650 budget for office supplies should cover the cost of letters to be sent out by Christina.
 - g. Tamera moved that we send out the letter of confirmation, Kay seconded. If this becomes a budget issue, the ODS board will revisit this expense. Ayes have it. Motion passes.

- h. Directory advertisements: can we cut off the date earlier this year? Changing to full-size page directory could lower our costs, because the number of pages would be lowered and the text would be easier to read. Suggestion to move it to the end of September, which Christina said would be fine with her for membership directory purposes. This issue is tabled until a later date.

VI. Newsletter:

- a. Do we want to pursue advertisements in the newsletter? A member can put an ad in the newsletter. A business or non-member should pay for an ad in the newsletter. No one can remember what the pricing would be. Diane and Michelle will return to board with a pricing structure.
- b. This issue is tabled until a later date. Diane and Michelle will present at another meeting.

VII. Chapter News:

- a. GCC and GPC sent reports basically repeating what has been put on Facebook/messaged out to members. NCC had no report.

VIII. Scholarship Committee:

- a. Information was put in the last newsletter and a request for members to join this committee and no one responded. So, Diane has recruited C. Womack and Marsha Funk to help with this committee.
- b. No applications have been received for scholarships.

IX. Education topics:

- a. July 29th (a Saturday) is the tentative date for the summer meeting. Zoetis will be presenting about vaccines, providing lunch, and perhaps a speaker about disaster preparation kits.
- b. A flyer will be made by Diane Smith.
- c. Nutrena brought on as a sponsor for Lee Tubman symposium. They will buy lunch. Diane wants to make sure this doesn't eliminate their support for the show (\$1,000). Nutrena will buy enough lunches for 30 people (from Panera Bread).
- d. Next meeting, we will discuss the education for next year, so we can be ahead of the curve.

X. Show Committee:

- a. Tamera volunteered to secretary for the Lee Tubman show.
- b. Volunteers are solidified for this show. Sherry Guess has the list.
- c. Diane made a motion that volunteers at the Tubman clinic can have each day they volunteer fees waived. Example: volunteer Saturday, they don't pay \$25 for that day. Volunteer both days, there is no fee.
- d. Kay said she will sponsor cases of water for the Tubman show/workshop.

XI. Year End Awards:

- a. Rainee has resigned from schooling show year end awards.
- b. Stacia has resigned from rated show year end awards.
- c. Laura Custer (board member) has agreed to do schooling year end awards.

- d. Laura may be able to create a database for next year and do both, but this year we need a volunteer for rated year end awards.
- e. Western dressage year end awards: people have asked that ODS divide into more categories, instead of just one award for all division.
- f. WDAA gives great awards, so does ODS need to duplicate that? They are also awarded through the chapters. At this time, ODS doesn't have enough Western Dressage members to validate separating into each division for awards.
- g. Could we put a slot on the membership form to indicate that a member is a Western Dressage rider and then we would have a better idea of how many members ride in that division? Yes, we could track that, but we don't do that currently. It could make year-end awards more convoluted.
- h. Christina pointed out that she doesn't get Arabian awards through ODS, so why would WDAA riders be awarded separately? Or Friesian awards, or Andalusian awards? At some point, ODS should cut off how many awards are given.

XII. 2018 AGM:

- a. Pam Rhodes's parents are members of the Tulsa Country Club, so ODS can book a room at no cost for the AGM.
- b. Summit Club, Doubletree, and Philbrook Museum were also considered, but it came down to pricing.
- c. Plenty of parking at TCC. No elevators. Food pricing was at \$35/person with tax and gratuity, which hits the budget mark. No bar set-up fee, and if we spend \$200 at the bar we do not pay a fee for this service, either. (\$50 fee waived).
- d. January 20th, 2018 is the tentative date. No charge for mic and podium, but there is a \$500 non-refundable deposit if ODS cannot have the AGM on that date.
- e. Location is near the Gilcrease Museum.
- f. Michelle moved, Christina seconded. Ayes have it. Motion passes. Tulsa County Club will host the 2018 ODS AGM.
- g. Tamera mentioned that we need a contract with the date and time and pricing.
- h. Pam and Diane will get a contract to Tamera.
- i. Diane will work on a flyer for the AGM/reservation form.
- j. Michelle will ask Gander Way winery to donate two cases of wine for the AGM.

XIII. GPC:

- a. Roberta would like a letter sent to the GPC board confirming the adjustments made per the CPA's requests.
- b. Pam DeVore is hesitant to send a letter.
- c. Robyn is going to resign as president, but the meeting date has not been published on social media or made known to ODS board.
- d. Have all the chapters been made aware of the bylaws, code of ethics, accounting, p&ps, etc.? If they haven't, ODS board needs to make it so.
- e. We cannot wait until summer meeting, because that's over half-way through the show season if you follow the sept. 30-oct 1 season.

XIV. Miscellaneous:

- a. Board members need to be at every event according to p&ps and bylaws. This topic should be discussed at next meeting. Laura stated that she cannot make it to all ODS events.
- b. Diane is concerned about having a plan to raise the \$3500 in our fundraising line item on our operating budget for 2017. Needs to be addressed at next meeting.
- c. Do we want to keep the private area of the website? Janet Cagle has the password for it. Should financials go here? Would be convenient to retrieve information.

XV. Motion to adjourn by Kay. Seconded by Christina. Motion passes.

XVI. Meeting adjourned 9:00pm.

XVII. Next meeting is March 28th, 2017 at Stroud City Hall in Stroud, OK.